

Colchester Parks & Recreation Commission

Meeting Minutes

October 1, 2018, 2018

Town Hall Rm. 2 @ 7:00 PM

RECEIVED
COLCHESTER, CT

2018 OCT -2 PM 12:09

Members Present: K. Moody, T. Bruni, B. Kniska, N. Kaplan & M. Pulse

Members Absent: F. Ricci, E. Kundahl, L. Stephenson & S. Langelo

Others Present: Recreation Director T. Quinn, First Selectman A. Shilosky, BOS Liaison D. Mizla and Clerk J. Campbell

1. **Call to Order** K. Moody called the meeting to order at 7:04 pm.
2. **Additions to the Agenda** T. Quinn asked to add item #6, Discussion and Possible action on the Colchester Planning & Zoning Department CT DEEP Recreational Trails Program (RTP) Grant. M. Pulse MOTIONED to add item #6 to the agenda, SECONDED by B. Kniska. All members present voted in favor. MOTION CARRIED.
3. **Acceptance of Minutes: September 17, 2018** T. Bruni stated that her name is listed as in attendance and she was not. N. Kaplan asked to add more to item #6. T. Quinn suggested "The department is working on resolving conflicts within the scheduling process. N. Kaplan MOTIONED to approve the minutes of the September 17th meeting with the listed corrections, SECONDED by B. Kniska. T. Bruni ABSTAINED. All members present voted in favor. MOTION CARRIED.
4. **Reading of Correspondence** None
5. **Committee Reports**
 - **Facilities** – N. Kaplan spoke about R7 being under water this weekend and decisions were made for the field to close by those using the field. N. Kaplan feels that had the school been the ones using the field, that decision would not have been the same. A. Shilosky stated that Recreation, Superintendent Burt and he will be meeting to discuss issues such as that.
 - **Finance/Administration** No Report
 - **Programs** – No Report
 - **BOS Liaison** – D. Mizla reported that the Planning & Zoning Department will be hosting a Public Information meeting at the Library on Thursday 10/4 at 6pm. This meeting is to discuss the Grant Application for the CT DEEP Trails Program.
 - **BOF Liaison** – No One Present
 - **BOE Liaison** – No One Present
6. **Discussion and Possible action on the Planning & Zoning Dept. & CT DEEP Grant** Board members read over the information submitted by J. Gigliotti. T. Bruni MOTIONED to endorse the Planning and Zoning Department to submit for the CT DEEP RTP Grant application for Cemetery Road/Church St. link trail.
7. **Recreation Specialist Report** Matt was out sick, no report available this meeting.
8. **Recreation Supervisors Report** Yoga enrollment is full, Zumba enrollment has increased and beginner dance is over booked. 3 new classes have been added. Trunks are needed for Trick or Trunk. Upcoming events, Trick or Trunk, Holiday Homecoming and Family Game Night. N. Kaplan MOTIONED to accept the Recreation Manager's Report, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.
9. **Recreation Directors Report** T. Quinn reported that the Employee discount has only been used 3 times in the past 6 months. At this point she will be recommending to discontinue the program. Implementation into the current software program is difficult and time consuming. T. Quinn also presented a Celebrate Colchester-57Fest Report. 2018 is reporting a loss of about \$400. The recreation department is open to suggestions and urges the Commission to provide feedback. T. Quinn stated that she and A. Shilosky have been working together as the permit fee from the Farmer's Market has not been received for the use of the town green in 2018. There was discussion regarding the fee they are charged. A. Shilosky stated that historically when the Commission received a request for a reduction in a permit fee, it should not have ended there. It would need to have been approved by the BOS. N. Kaplan stated that when the Farmer's Market first presented to the commission, it was limited to 10 vendors because of the damage more vendors would cause. They currently have approximately 35 vendors each week. A. Shilosky also stated that the Town went to the Historical Society to present a grant for \$500,000, to be used to revitalize the Town Green. The HDC did not want to move forward and apply for the grant. A. Shilosky also reported that next summer the traffic lights around the Town Green will be replaced and synchronized.
10. **Citizen's Comments** None
11. **Adjournment** N. Kaplan MOTIONED to adjourn the meeting at 7:54 pm, SECONDED by B. Kniska. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Joanie Campbell, Clerk